

HERO Project Closing Checklist: Non-Solar

Please refer to the following Project Closing Checklist to help ensure a seamless funding. Please call HERO directly at 855-HERO-411 if you have contract changes, including project price (increase), product details (quantity, model, specs), financing changes (term, prepayment), clerical errors, or ownership corrections.

PERMIT (if applicable)

Confirm the information below on the permit matches the information on the Completion Certificate and Home Improvement Contract:

- Property address
- Scope of work
- Permit number
- City/county where permit was issued

COMPLETION CERTIFICATE

- Contractor and property owner have signed and dated the document
- All pages of the Completion Certificate are uploaded
- All pages of the Completion Certificate submitted have the same time stamp
- Any payment designees are listed if applicable